

Chief Advisory Board Meeting Minutes

April 23, 2024

In Attendance: Vice President Forgues, Chief Frisbee, Professor Gardiner, Professor Brown, Facilities Coordinator VJ Kuan, Assistant Vice President Cecil Chik

- I. **Call to Order/ Approve Minutes** – Called to order at 2:35.
- II. **Announcements**

The library will be open 24/7 starting 04/24/2024 through 05/17/2024 – everyone will be on north side for the next 3 weeks. LEPP is open for applications, so far nine students have applied. Initially LEPP program will be a one year program.
- III. **CSUF Safety Planning Forum**

Approximately 75 students/faculty and staff attended the forum. Chief Frisbee discussed the top three responses to the three questions that were asked of attendees at the forum. A summary of all responses will be sent to CAB members.
- IV. **Core CAB Milestones / Goals 2023/2024** – Professor Gardiner discussed highlights from the 2023 fall items. Chief Frisbee informed the board that the need/want to have cameras in the stairwells and elevators is being addressed. Professor Gardiner brought up the possibility of offering defensive driving “training” to students and staff. Chief Frisbee and Professor Gardiner are working on the summary report for the current year and will be sending it out in the near future.
- V. **Core CAB Milestones 2024/2025** – Chief Frisbee asked the Board for ideas for next year. Professor Gardiner suggested sending the previous survey out again after updating and making revisions. It was decided the survey will be discussed in the fall and distributed in the spring. Assistant VP Chik suggested asking Sue Schwartz for help with distributing the survey to the campus. Chief Frisbee will follow up with Sue regarding the survey and this will be the first item on the agenda when everyone meets again in the fall. Assistant VP Chik recommended before putting out another survey, to distribute the Safety forum survey results to the campus community along with a list of what action/actions were taken for each item. Facilities Coordinator Kuan-Roberts suggested talking to Matt Bedell and asking him to put the survey on the portal. Other suggestions for 2024/2025 were:
 - Hold a community forum in the fall and the spring. Do one on Zoom and one in person.
 - Ask ASI if they would co-sponsor one of the forums
 - Have a table out at Titan Walk for the survey.
 - Advertise the survey / forums through Titan Radio.
 - Add more educational opportunities for UPD to interact with students, distracted driving training, parking issues, etc.

- VI. CAB Members for Academic Year 2024/2025** – Chief Frisbee stated the goal for next academic year is to have 3 staff, 3 faculty and 3 students on the board. Professor Gardiner suggested putting out an application to students to sit on the board and have them vetted through ASI. Chief Frisbee will connect with each board member to confirm they still want to sit on the board. Currently there is one opening for a faculty member and one opening for a student. Professor Brown requested he be co-chair for next year. There was a discussion regarding the current atmosphere on campus and the recent incidents at Columbia and USC. Professor Brown asked if everyone was aware of Presidential Directive #5, regarding time, place and manner. Assistant VP Chik stated it is staff and faculty's responsibility to inform the students regarding Directive #5, and to make sure the students understand the University's policies and the rules that govern them. Professor Gardiner suggested sending out information pertaining to Presidential Directive #5 to the faculty so they can pass that information on to the students. Assistant VP Chik said there is also a site on the CSUF portal covering free speech and the University. Professor Brown asked if everyone was aware of the Workplace Violence Prevention Program. VP Forgues suggested doing a short presentation about the new program to CAB at the first meeting in the fall.
- VII. CAB Meetings**
Christine suggested setting Wednesdays at 2:30 as the permanent day/time for future CAB meetings.
- VIII. Adjournment** – Meeting adjourned at 3:35 p.m.